# Appendix F – SafeWork NSW asbestos and demolition checklist

This checklist is useful, as it lists a variety of considerations relating to demolitions and particularly where asbestos is involved. It lists references to the *Work Health and Safety Regulation 2017* (*WHS Regulation*) and was obtained from [SafeWork NSW’s website](https://www.safework.nsw.gov.au/__data/assets/pdf_file/0008/1036394/asbestos-removal-pcbu-checklist.pdf).[[1]](#footnote-1)

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| Asbestos Removal Checklist  |
| This checklist can be used as a tool to assist licensed asbestos removalists meet their regulatory obligations and includes key references to the relevant legislation.  |
| **Checklist**  |
| **Ask yourself these questions**  | **WHS Regulation** | **Y** | **N** | **Notes/Comments** |
| Is there an asbestos register?  | 450 and 463  |  |  |  |
| Has the structure been inspected to determine whether asbestos is present?  | 451–453  |  |  |  |
| Is the workplace secured from unauthorised access?  | 298  |  |  |  |
| Are barricades erected to delineate the asbestos removal area?  | 469  |  |  |  |
| Is there adequate signage for asbestos removal work?  | 469  |  |  |  |
| Are adequate facilities available for workers (toilets, meal area, drinking water, means to wash hands)?  | 41  |  |  |  |
| Is there an adequate first aid kit available?  | 42  |  |  |  |
| Is someone trained in first aid?  | 42  |  |  |  |
| Is there an emergency plan for the workplace?  | 43  |  |  |  |
| Is the designated asbestos supervisor present for friable work?  | 459 and 529  |  |  |  |
| Is the designated asbestos supervisor present for non-friable work (ie able to arrive at the workplace within 20 minutes)?  | 459 and 529  |  |  |  |
| Does the contractor hold the correct licence for the work being undertaken?  | 485 and 487  |  |  |  |
| Has licensed removal work been notified to SafeWork NSW?  | 142 and 466  |  |  |  |
| Are work surfaces and access ways clear of debris and trip hazards?  | 40  |  |  |  |
| Is there an asbestos removal control plan prepared?  | 464  |  |  |  |
| Is the Asbestos Removal Control Plan readily accessible?  | 465  |  |  |  |
| Are there arrangements (eg health and safety representative, health and safety committee or other agreed arrangements) to consult with workers on safety matters?  | Sections 47–49 of the WHS Act  |  |  |  |
| Have safe work method statements been prepared for high-risk construction work?  | 299  |  |  |  |
| Do all persons working with asbestos have correct training?  | 460  |  |  |  |
| Do all workers have construction induction cards?  | 316  |  |  |  |
| Is plant inspected on a regular basis?  | 213  |  |  |  |
| Do workers have high-risk work licences (if required)?  | 81  |  |  |  |
| Do I have correct personal protective and respiratory protective equipment?  | 44  |  |  |  |
| Is my respirator a comfortable size and fit and suitable for the condition of asbestos being removed?  | 44  |  |  |  |
| Have I been fit tested to my respirator and have a certificate of compliance?  | 44  |  |  |  |
| Am I clean shaven? If not clean shaven a loose fitting PAPR must be used, however this is only suitable for non-friable asbestos removal  | 44  |  |  |  |
| Have all services been disconnected (ie electrical, gas, water, fire)?  | 163  |  |  |  |
| Is dust generated by demolition activity being controlled?  | 35  |  |  |  |
| If air monitoring is undertaken, is it done by a competent person? (LAA for Class A work)  | 475 and 482  |  |  |  |
| Are workers prevented from falling through open penetrations and unprotected edges?  | 78  |  |  |  |
| Are exclusion zones or overhead protection in place to stop building debris from falling on workers below?  | 54  |  |  |  |
| Is a compliant scaffold provided?  | 225  |  |  |  |
| Has the handover certificate been provided for the scaffold?  | 225  |  |  |  |
| For a Class A Friable Asbestos Removal License holder, is there a current certified safety management system in place?  | 493  |  |  |  |
| Are arrangements in place for a clearance inspection to be carried out, after asbestos is removed, by an independent licensed assessor or competent person?  | 473  |  |  |  |
| Is asbestos waste and contaminated PPE planned to be disposed of as soon as practicable at a site authorised to accept asbestos waste?  | 472  |  |  |  |
| Has notification of asbestos removal been given to the neighbours?  | 467  |  |  |  |
| Are there facilities available to decontaminate the following: asbestos removal area, plant used in the asbestos removal area, workers carrying out asbestos removal work, other persons who have access to the asbestos removal area?  | 471  |  |  |  |
| Does the licence holder have systems in place for decontamination and annual maintenance of Class H asbestos vacuum cleaners?  | 35  |  |  |  |
| Has health monitoring for workers been undertaken by a licensed medical practitioner?  | 435–444  |  |  |  |

1. <https://www.safework.nsw.gov.au/__data/assets/pdf_file/0008/1036394/asbestos-removal-pcbu-checklist.pdf> [↑](#footnote-ref-1)