# Appendix F – SafeWork NSW asbestos and demolition checklist

This checklist is useful, as it lists a variety of considerations relating to demolitions and particularly where asbestos is involved. It lists references to the *Work Health and Safety Regulation 2017* (*WHS Regulation*) and was obtained from [SafeWork NSW’s website](https://www.safework.nsw.gov.au/__data/assets/pdf_file/0008/1036394/asbestos-removal-pcbu-checklist.pdf).[[1]](#footnote-1)

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| Asbestos Removal Checklist | | | | |
| This checklist can be used as a tool to assist licensed asbestos removalists meet their regulatory obligations and includes key references to the relevant legislation. | | | | |
| **Checklist** | | | | |
| **Ask yourself these questions** | **WHS Regulation** | **Y** | **N** | **Notes/Comments** |
| Is there an asbestos register? | 450 and 463 |  |  |  |
| Has the structure been inspected to determine whether asbestos is present? | 451–453 |  |  |  |
| Is the workplace secured from unauthorised access? | 298 |  |  |  |
| Are barricades erected to delineate the asbestos removal area? | 469 |  |  |  |
| Is there adequate signage for asbestos removal work? | 469 |  |  |  |
| Are adequate facilities available for workers (toilets, meal area, drinking water, means to wash hands)? | 41 |  |  |  |
| Is there an adequate first aid kit available? | 42 |  |  |  |
| Is someone trained in first aid? | 42 |  |  |  |
| Is there an emergency plan for the workplace? | 43 |  |  |  |
| Is the designated asbestos supervisor present for friable work? | 459 and 529 |  |  |  |
| Is the designated asbestos supervisor present for non-friable work (ie able to arrive at the workplace within 20 minutes)? | 459 and 529 |  |  |  |
| Does the contractor hold the correct licence for the work being undertaken? | 485 and 487 |  |  |  |
| Has licensed removal work been notified to SafeWork NSW? | 142 and 466 |  |  |  |
| Are work surfaces and access ways clear of debris and trip hazards? | 40 |  |  |  |
| Is there an asbestos removal control plan prepared? | 464 |  |  |  |
| Is the Asbestos Removal Control Plan readily accessible? | 465 |  |  |  |
| Are there arrangements (eg health and safety representative, health and safety committee or other agreed arrangements) to consult with workers on safety matters? | Sections 47–49 of the WHS Act |  |  |  |
| Have safe work method statements been prepared for high-risk construction work? | 299 |  |  |  |
| Do all persons working with asbestos have correct training? | 460 |  |  |  |
| Do all workers have construction induction cards? | 316 |  |  |  |
| Is plant inspected on a regular basis? | 213 |  |  |  |
| Do workers have high-risk work licences (if required)? | 81 |  |  |  |
| Do I have correct personal protective and respiratory protective equipment? | 44 |  |  |  |
| Is my respirator a comfortable size and fit and suitable for the condition of asbestos being removed? | 44 |  |  |  |
| Have I been fit tested to my respirator and have a certificate of compliance? | 44 |  |  |  |
| Am I clean shaven? If not clean shaven a loose fitting PAPR must be used, however this is only suitable for non-friable asbestos removal | 44 |  |  |  |
| Have all services been disconnected (ie electrical, gas, water, fire)? | 163 |  |  |  |
| Is dust generated by demolition activity being controlled? | 35 |  |  |  |
| If air monitoring is undertaken, is it done by a competent person? (LAA for Class A work) | 475 and 482 |  |  |  |
| Are workers prevented from falling through open penetrations and unprotected edges? | 78 |  |  |  |
| Are exclusion zones or overhead protection in place to stop building debris from falling on workers below? | 54 |  |  |  |
| Is a compliant scaffold provided? | 225 |  |  |  |
| Has the handover certificate been provided for the scaffold? | 225 |  |  |  |
| For a Class A Friable Asbestos Removal License holder, is there a current certified safety management system in place? | 493 |  |  |  |
| Are arrangements in place for a clearance inspection to be carried out, after asbestos is removed, by an independent licensed assessor or competent person? | 473 |  |  |  |
| Is asbestos waste and contaminated PPE planned to be disposed of as soon as practicable at a site authorised to accept asbestos waste? | 472 |  |  |  |
| Has notification of asbestos removal been given to the neighbours? | 467 |  |  |  |
| Are there facilities available to decontaminate the following: asbestos removal area, plant used in the asbestos removal area, workers carrying out asbestos removal work, other persons who have access to the asbestos removal area? | 471 |  |  |  |
| Does the licence holder have systems in place for decontamination and annual maintenance of Class H asbestos vacuum cleaners? | 35 |  |  |  |
| Has health monitoring for workers been undertaken by a licensed medical practitioner? | 435–444 |  |  |  |

1. <https://www.safework.nsw.gov.au/__data/assets/pdf_file/0008/1036394/asbestos-removal-pcbu-checklist.pdf> [↑](#footnote-ref-1)