

ACCESS APPLICATION

Please complete this form to apply for formal access to government information under the Government Information (Public Access) Act 2009 (GIPA Act).

If you need help in filling out this form, please contact Executive Officer, Brett Stonestreet on 02 6023 8791.

Your Details:	
Title:	
Surname:	
Other Names:	
Postal Address:	
Telephone:	
Email:	

The questions below are optional and the information will only be used for the purposes of providing better service.

Place of Birth:	
Main Language Spoken:	
Aboriginal or Torres Strait Islander:	Yes No
Do you have special needs for assistance with this application?	Yes No
I agree to receive correspondence at the above email address	Yes No

Proof of Identity

Only required when an applicant is requesting information on their own behalf.

When seeking access to personal information, an applicant must provide proof of identity in the form of a certified copy of any of the following documents:

Australian Driver's Licence with photograph, signature, current address (copy attached)	Yes No
Current Australian Passport (copy attached)	Yes No
Other proof of signature & current address details (copy attached)	Yes No

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GOVERNMENT INFORMATION

Please describe the information you would like to access in enough detail to allow us to identify it.

Note: If you do not give enough details about the information, the Commission may refuse to process your application.

Are you seeking personal information?

FORM OF ACCESS

How do you wish to access the information?

Inspect the document(s):	Yes	No
A copy of the document(s):	Yes	No
Access in another way:	Yes	No
Please specify:		

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APPLICATION FEE

For payment methods please contact our office via: admin@ramjo.nsw.gov.au

DISCLOSURE LOG

If the information sought is released to you and would be of interest to other members of the public, details about your application may be recorded in the agency's "disclosure log". This is published on the agency's website.

Do you object to this?	Yes No
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DISCOUNT IN PROCESSING CHARGES

You may be asked to pay a charge for processing the application (\$30/hour).

Some applications may be entitled to a 50% reduction in their processing charges.

If you wish to apply for a discount, please indicate the reason:

Financial hardship – please attach supporting documentation (pension or Centrelink card)	Yes No
and/or Special benefit to the public – please specify why:	

Please lodge your completed form via email to admin@ramjo.nsw.gov.au or mail to:

Riverina and Murray Joint Organisation
PO Box 3527
Albury NSW 2640