



APPENDIX 2

RIVERINA AND MURRAY JOINT ORGANISATION (RAMJO)

DRAFT GENERAL ACCOUNT BUDGET

FOR THE PERIOD 1ST JULY 2018 TO 30TH JUNE 2019

INCOME	AMOUNT	NOTES
OLG Establishment Grant	\$ 300,000	One-off NSW Government Grant
Contributions by Member Councils	\$ 205,305	As per contributions formula
Voluntary contributions by Councils	\$ 0	Councils will be asked to contribute their share of RAMROC wind up surplus funds – no income amount has been estimated at this stage
Program Administration Fees (EPA Waste etc)	\$ 5,000	Charged 1% against EPA and other grant fund programs
Bank Account Interest	\$ 1,000	
Bank Investment Interest	\$ 15,000	Investment of funds held in all grant program accounts
Local Government Procurement Rebate	\$ 40,000	Assumes some movement from LGP to PA
Procurement Australia Rebate	\$ 10,000	Assumes transition in part to PA contracts
Meetings - cost reimbursements	\$ 0	
Training Programs Income	\$ 0	
Vehicle Leaseback	\$ 0	Potential income in the future by negotiation with new EO
Sundry Income	\$ 0	
Total estimated income for year	\$ 576,305	

EXPENDITURE	AMOUNT	
Establishment Costs		
Business Registration Costs	\$ 1,000	
Visual Identity and Website Development	\$ 10,000	
Vehicle purchase	\$ 25,000	This is purchase of existing RAMROC EO's vehicle
Provision for Consultancy Projects	\$100,000	Strategic Planning and Business Planning Provision
Financial Management Software and Licences	\$ 3,000	New "Zero" Software System for JO at MRC
Recruitment Expenses – Executive Officer	\$ 30,000	Provision for external assistance if required
Advertising and Publications	\$ 3,000	
Printing and Stationery	\$ 1,000	
Sundry Establishment Costs	\$ 1,000	
Public Liability and other insurances	\$ 5,000	
Salary Interim Executive Officer (first 6 months)	\$ 73,000	The remaining 6 months is in Employment Costs below
Salary on- costs IEO - AL, LSL, FBT, Super	19,700	
Sub total Establishment Costs		\$ 271,700 (leaving \$28,300 carry over to following year)
Administration Costs		
Office Lease and Admin Support – Albury City	\$ 10,000	
Financial Management – MRC Annual Charge	\$ 15,000	Base charge, plus 2% charged to grant programs administration
Chairpersons Annual Fee	\$ 10,000	As resolved at Inaugural Board Meeting
Board Meeting Expenses and Catering	\$ 4,000	
Conferences & Forums - Travel and Accommodation	\$ 8,000	
Advertising	\$ 2,000	
Bank Charges	\$ 1,000	
Audit and Legal Fees	\$ 6,000	The Audit Office will oversight JO audits
Office Expenses – stationery etc	\$ 2,000	
Gifts and Donations	\$ 500	
Subscriptions	\$ 600	

Internet, Telephone and Postage	\$ 1,500	
Website annual fees and maintenance	\$ 2,000	
Sub total Administration Costs		\$ 62,600
Employment Costs		
Salary – Executive Officer (6 months)	\$ 80,000	Base salary
EO Remuneration On-costs AL, LSL, FBT, Super	\$ 21,600	On costs calculated at 27%
Vehicle – Maintenance and running costs	\$ 5,000	Fuel, registration and insurance
Vehicle – Changeover costs	\$ 20,000	Changeover for new Executive Officer
Casual Support Staff Provision	\$ 4,000	
Executive Officer Network meeting costs	\$ 1,500	
Sub total Employment Costs		\$ 132,100
Programs Costs		
Procurement – Governance and Training	\$ 25,000	Proposed use of rebate funds as above
Southern Lights Street Lighting Project	\$ 20,000	\$10,000 paid of original \$30,000 commitment
Container Deposit Scheme – Revenue Sharing	\$ 2,000	Project principally funded by Waste Groups
EPA Regional Capacity Building - Contam Land	\$ 2,000	Application for EPA program submitted
Regional Freight Transport Plan – ACC mapping	\$ 2,400	Monthly website fee for online mapping
Sub total Programs Costs		\$ 51,400
Total estimated expenditure for year	\$ 517,800	
Estimated overall surplus for year (Includes \$28,300 Establishment Grant funds carried over to 2019-2020)	\$ 58,505	

Summary

Total expenditure is \$517,800, and less the Establishment Costs of \$271,700 is a net \$246,100. This net figure is offset by \$71,000 in other income.

Therefore the amount to be raised from Council contributions, after sourcing some of the Establishment Funds, becomes a minimum of \$175,100 for the year.

To maintain individual Council contributions at the 2017-2018 RAMROC levels – i.e. a base contribution of \$ 2,600, a per capita of \$1.45 up to 10,000 population, and then a per capita of 52 cents over 10,000, would raise \$183,205.

However, bearing in mind that Joint Organisation cost are expected to be higher than in the past and that the \$300,000 Establishment Grant is stated by the Government to be only a one-off, it would be financially prudent to increase the Council contributions to at least a level of around \$205,000.

The suggestion therefore is that the base contribution be increased to \$3,000, that the per capita up to 10,000 in population be increased to \$1.60 and thereafter be set at 60 cents per capita

This would raise \$205,305 and this amount has been included in the Draft Budget above.

On this basis, funds on hand at the end of 2018-2018 would be \$ 58,505, which includes unspent Establishment Grant funds of \$ 28,300.

End of draft 2018-2019 RAMJO Budget