

Best Practice Resources



ID	Resource	Process	PDF	Word	Excel
1	CLF – Model Contaminated Land Policy	All	PDF	Word	
1.1	Appendix 2 - Potential land uses and activities that may cause site contamination	All	PDF	Word	
1.2	Appendix 4 – Annotations for section 10.7 planning certificates	Planning certificate	PDF	Word	
1.3	Appendix 5 – Site management provisions for remediation works	Conditions of consent; category 2 remediation works	PDF	Word	
2	CLF – Council guidance on implementing the Model Contaminated Land Policy	All	PDF	Word	
2.1	Appendix 1 – initial evaluation	Planning proposal; Development assessment and consent	PDF	Word	
3.3.4	Appendix D – Site inspection checklist	Planning proposal; Development assessment and consent	PDF	Word	
2.2	Appendix 2 – Standard conditions of consent ¹	Development assessment and consent	Register-of-Contaminated-Land-Consent-Conditions.pdf (hunterjo.com.au)		
2.3	Appendix 3 – List of related best practice resources				
2.3.1	Environmental compliance and self-evaluation survey (ECSES)	UPSS monitoring		Word	
2.3.2	Risk-based tool				Excel
2.3.3	UPSS Plan			Word	
2.3.3.1	Appendix 1 – UPSS compliance SoP	UPSS monitoring		Word	
2.3.3.2	Appendix 2 – Vulnerability assessment– Hay Shire Council	UPSS monitoring	PDF		
3.6.1	Table 4 – FSOP checklist		PDF	Word	
3.6.9	Appendix A – Fuel system operation plan user guide ²	UPSS monitoring; development assessment and consent	PDF		
3.6.10	UPSS inspection form	UPSS monitoring	PDF	Word	
2.3.4	User guide for the UPSS Register	Information management (DBA- specific)		Word	

Best Practice Resources



3.0	Best Practices Resources				
3.1	CLF – BPR – Assessment of site contamination reports		PDF	Word	
3.1.1	Appendix 1 – PSI report checklist	Assessment of site contamination	PDF	Word	
3.1.2	Appendix 2 – DSI report checklist		PDF	Word	
3.1.3	Appendix 3 – RAP report checklist		PDF	Word	
3.1.4	Appendix 4 – VR report checklist		PDF	Word	
3.1.5	Appendix 5 – CSM report checklist		PDF	Word	
3.1.6	Appendix 8 – Contamination report checklist ²		PDF	Word	
3.2	CLF - BPR - Managing offsite transport of soil ²		PDF	Word	
3.2.1	Appendix A – Checklist for waste going to licenced waste facility	Development assessment and consent; monitoring of conditions of consent	PDF	Word	
3.2.2	Appendix B – Checklist for waste prior to transported offsite for beneficial re-use		PDF	Word	
3.2.3	Appendix C – Resource recovery exemptions and potential offsite re-uses		PDF		
3.2.4	Appendix D – Virgin excavated natural material (VENM) classification		PDF		
3.2.5	Appendix E – Section 143 (POEO) notice		PDF	Word	
3.2.6	Appendix F – Section 143 (POEO) notice form for landowners		PDF	Word	
3.2.7	Appendix G – Letter to landowner to receive surplus material		PDF	Word	
3.3	CLF – BPR – Managing asbestos in development control processes ³		PDF	Word	
3.3.1	Appendix A – Asbestos management decision tree for Councils	Development assessment and consent; waste management	PDF		
3.3.2	Appendix B – Quick reference guide for asbestos contamination		PDF		
3.3.3	Appendix C – Asbestos related scenarios		PDF		
3.3.4	Appendix D – Site inspection checklist		PDF	Word	
3.3.5	Appendix E – Types of asbestos licenses		PDF		

Best Practice Resources



3.3.6	Appendix F – SafeWork NSW asbestos demolition checklist		PDF	Word	
3.3.7	Appendix G – Asbestos and house fires		PDF		
3.3.8	Appendix H – Asbestos contacts		PDF	Word	
3.4	CLF - BPR - (3.4) A guide to selecting a consultant	All	PDF	Word	
3.5	CLF - BPR - (3.5) A guide to retail service station owners on managing UPSS systems	UPSS education	PDF		
3.5.1	Leak notification form		PDF	Word	
3.6	CLF - BPR - (3.6) UPSS systems and Council ARA responsibilities		PDF	Word	
3.6.1	Table 4 – FSOP checklist	Development assessment and consent; UPSS monitoring	PDF	Word	
3.6.2	Table 5 – Design principles for new or modified UPSS		PDF		
3.6.3	Table 6 – Groundwater monitoring wells checklist		PDF	Word	
3.6.4	Table 8 – Groundwater monitoring report checklist		PDF	Word	
3.6.5	Table 9 – UPSS loss monitoring checklist		PDF		
3.6.6	Table 10 – Forecourt design and stormwater management checklist		PDF		
3.6.7	Table 11 – UPSS leak notification form checklist		PDF		
3.6.8	Table 12 – UPSS exemption checklist		PDF		
3.6.9	Appendix A – Fuel system operation plan user guide ²		PDF		
3.6.10	Appendix B – UPSS inspection form		PDF	Word	
3.6.11	Appendix C – UPSS development assessment and consent checklist		PDF		
3.6.12	Appendix D – UPSS minimum standards checklist		PDF		

1: Developed by the Hunter Joint Organisation (Register-of-Contaminated-Land-Consent-Conditions.pdf (hunterjo.com.au))

2: Developed by Northern Rivers Contaminated Land Project

3: Developed by the Far North West Joint Organisation.